

**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS
ISLIP TERRACE FIRE DISTRICT**

November 26, 2012

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on November 26, 2012 and called to order by Chairman Hollborn at 7:10 pm at 264 Beaverdam Road Islip Terrace with the following present:

Vice Chairman	Larry Alper
Commissioner	John Faracco
Commissioner	Tony Chiofalo
District Secretary	Penny Cascio
Chief	Pete Peluso
1 st Asst Chief	Frank Cuoco
2 nd Asst Chief	Bill Norton
District Lawyer	Bill Glass

Also present Maria Miller new District Treasurer and Rob Schmidt candidate for the up coming election for BOFC.

Pledge to the Flag.

Moment of silence was led by Vice Chairman Alper.

Motion to approve previous meeting minutes of November 12, 2012 was made by Comm. Chiofalo, seconded by Comm. Faracco, with all in favor.

Treasurer Report:

Motion to approve the Treasurer's Report was made by Comm. Chiofalo seconded by Comm. Faracco, with all in favor.

Correspondence:

Reminder notice Suffolk County Fire District Officers Association meeting will be held on Thursday November 29, 2012 at Centereach Fire Department. Meeting will start at 8pm with dinner starting at 6:30pm.

Chief Report:

Motion to approve Chiefs suspension of member Mattt Mason for his misconduct on November 5, 2012 suspension beginning on November 12, 2012 for 10 days was made by Comm. Chiofalo seconded by Comm. Faracco, with all in favor.

Letter received from Chief for the Awards Dinner on December 8, 2012 cost to be \$11,000. Motion to approve was made by Comm. Farraco seconded by Comm. Chiofalo, with all in favor.

District Maps still researching.

Chiefs request a copy of Service Awards; break down on LOSAP percentages for guideline for members.

Station 2 hand scanners are under repair.

Motion to approve the purchase of Christmas lighting and decorations for both stations not to exceed \$500 was made by Comm. Chiofalo seconded by Comm. Faracco, with all in favor.

Motion to approve multiple district vehicles for Bohemia Christmas Parade on December 2, 2012 at 4:00pm was made by Comm. Chiofalo seconded by Comm. Faracco, with all in favor.

December 1, 2012 at 1:00 pm Islip Christmas Parade.

December 8, 2012 Engine 2 will be at Sub Station from 9am to 4pm for Pictures with Santa.

December 15, 2012 Operation Santa all departments 10:00 am till closing.

December 28, 2012 Truck Company Holiday Party.

Discussion about hiring of new EMT's. Is Joe Rosario giving Chiefs input on how hiring is going. BOFC and Chiefs will have a monthly discussion on how the program for new EMT's is working.

DM is to get the Chiefs up to speed with the When to Work Program.

Discussion on Gear cleaning. DM to find out when gear will be back.

District Manager:

Building/Grounds final fall cleanup still to be done by Yellowdog.

Updated all equipment/apparatus status. Chief's vehicle 3-6-15 will be back on Wednesday November 28, 2012.

Communications: Computer equipment has started to be delivered. Frank Russo will be coming in to get started installing.

Verizon: have two repair tickets open they will be in tomorrow to do repairs.

Red Alert: John Martens working on details for employee (T&A) Time and Attendance and interfacing with QuickBooks.

ISO: DM to contact Scott Davonski this week for a analysis for fire protection rating.

Still waiting to hear back from forest rangers on equipment inspections.

EMT's: Clemente Ragazzini, Kerrin Blika have both completed the orientation process and have started working shifts.

Robert Shannon and Scott Crosby will meet this week to go over operational details.

Deus Bailout: Received inspection requirements if equipment was exposed to the elements during Storm Sandy, Forwarded to Chief's.

Discussion on how district office will be ran and changes in personnel positions. BOFC plans to have an employee meeting to advise the employee's of the changes and job descriptions.

There will be a Luncheon Meeting for all paid District Employee's on December 21, 2012 at 2:00 p.m.

Discussion on the purchase of new Chief Vehicle.

Motion to purchase Ford 2013 Utility 3.72ti VCT V6 FFV for new Chiefs vehicle not to exceed \$40,000 all inclusive was made by Comm. Alper seconded by Comm. Faracco with all in favor.

Opening of sealed RFP for Audit Service. Proposals are under review.

Lawyer gave information on a recent amendment to purchasing laws. It gives more option on lists to purchases from.

Motion to adjourn at 9:25 pm made by Comm. Chiofalo seconded by Comm. Faracco, with all in favor.

Respectfully submitted,

Penny Cascio
District Secretary

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