

**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS
ISLIP TERRACE FIRE DISTRICT**

OCTOBER 27, 2014

A regularly scheduled meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on October 27, 2014 , and called to order by Chairman Alper at 7:45 p.m. at 264 Beaverdam Road Islip Terrace, N.Y. with the following present:

Chairman	Larry Alper
Vice Chairman	John Faracco
Commissioner	Bob Schmidt
Commissioner	Peter Peluso
District Secretary/ Treasurer	Lisa Garraway
District Supervisor	Perry Rocco
 District Counsel	 William Glass
 Chief	 Frank Cuoco
2 nd Asst. Chief	Tom Quagliara

In Attendance: Loriann Messino

Pledge to the Flag.

Moment of silence was led by Chairman Alper

Motion to approve previous meeting minutes of October 13, 2014 made by Comm. Faracco, seconded by Comm. Schmidt, with all in favor.

Motion to approve Budget hearing minutes from October 21, 2014 made by Comm. Faracco, seconded by Comm. Peluso, with all in favor.

Motion to approve District Treasurer's report made by Comm.Faracco
Seconded by Comm. Peluso, with all in favor.

10/27/14

Letter received from Chief requesting reimbursement of EMT refresher cost of \$100.00 for EMT Ken LaPenna. Motion to approve made by Comm. Peluso, seconded by Comm. Schmidt, opposed by Comm. Faracco, approved by Comm. Alper. Motion carried.

Verbal/Electronic approval for the purchase of a pallet jack in the amount of \$805.95 approved.

Received subsequent report of injury for Brian Jackson from Workers Compensation Board.

Letter received from McNeil & Co. regarding EMT Supervisor Scott Crosby. Claim received.

Letter from Chief requesting copies of August /September PCR's for QA/QI. Commissioner Peluso turned over copies and Chief received both months.

Medical Clearance for EMT Supervisor Scott Crosby received from Sound Medical to return to light duty effective 10/22/14

Medical Clearance received from Sound Medical for Emily Sandino (EMS) probationary member.

Medical Clearance received for probationary member Rocco Pelosi and probationary member Adam Havestadt.

Board has requested copies of files for all new probationary members.

2015 contract received from Cullen & Danowski for LOSAP AUDIT, ACCOUNTING SERVICES and FINANCIAL AUDIT. BOFC to review and advise at next meeting.

Discussion held with Comm. Faracco and Chief Quagliara regarding the train the trainer and the new Brush Truck. Manufacturing training will begin on 10/30/14 and Comm. Faracco asks training commence in a timely manner. Chief Quagliara will also research training by the County.

10/27/14

Discussion held regarding the receipt of notice from County and the purchase of PPE Equipment and Ebola protocol. BOFC instructed District Supervisor and EMT Supervisor Crosby to purchase all necessary equipment. EMT Supervisor Crosby has informed that there is a national back order on all tie back suits/ face shields and hoods, until the beginning of December. Isolation kits are on trucks.

Supervisor Crosby has advised Board of the plastic draping needed for the ambulance and gorilla tape. Approved to purchase.

Comm. Faracco held discussion with Chief Quagliara regarding a new Chief vehicle and also the possibility or option of parking his vehicle and using 3-6-17.

Comm. Faracco advised the Chiefs of the condition in which the firehouse and meeting room closet were left after fire prevention open house. Comm. Faracco directed the Chief's that they must clean up and respectfully return all supplies to their proper places.

Comm. Schmidt advises that Chris Allen will begin installation and relocating on the repeaters tomorrow.

Comm. Peluso held discussion with the Chief's and the NO parking zones around the new addition. Comm. Peluso has advised the Chief's that their members are parking illegally. Chief's advised they will handle the situation.

Comm. Peluso advises that he will review the new medical forms with Chief Quagliara and advise of his meeting with Dr. Folson.

Comm. Alper reminded Chief of his November 1, 2014 deadline for the agreement with Exchange Ambulance and Engine specs.

Comm. Alper reports letter sent to Fidele construction and response sent back via his Attorney. BOFC to respond.

10/27/14

Attorney Bill Glass has forwarded his 2015 contract to District.

Motion to adopt Medical leave policy made by Comm. Schmidt, seconded by Comm. Peluso, with all in favor.

Motion to adopt Travel expense policy to conform to the IRS guidelines for same made by Comm. Schmidt, seconded by Comm. Peluso, with all in favor.

Motion by Comm. Schmidt, seconded by Comm. Peluso, with all in favor to hire Loriann Messino full time at 25 hours per week at \$575.00 per week as Deputy Treasurer, from October 28-December 31, 2014.

Review of installation dinner policy and motion to approve after agreed changes made by Comm. Schmidt, seconded by Comm. Peluso, with all in favor.

Motion to adjourn at 8:30pm made by Comm. Schmidt, seconded by Comm. Peluso, with all in favor.

Respectfully submitted,

Lisa Garraway
District Secretary/Treasurer