

**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS
ISLIP TERRACE FIRE DISTRICT**

February 11, 2013

A regularly scheduled Chief's meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on February 11, 2013 and called to order by Chairman Hollborn at 7:04 pm at 264 Beaverdam Road Islip Terrace with the following present:

Chairman	Rick Hollborn
Vice Chairman	Larry Alper
Commissioner	John Faracco
Commissioner	Tony Chiofalo
Commissioner	Bob Schmidt
District Secretary	Penny Cascio
Chief	Frank Cuoco
2nd Asst Chief	Tom Quagliara

In attendance: Lisa Garraway

Pledge to the Flag.

Moment of silence was led by Chairman Hollborn.

Motion was made by Comm. Faracco seconded by Comm. Chiofalo to approve the minutes from January 28, 2013, with all in favor.

No Treasurers Report at this time.

Chief Correspondence:

Received January 2013 PCR's from Chief.

BOFC directed the Chief to find out the exact process of PCR's.

At present PCR's are not to leave the premise.

Received Department Points.

Received letter from Chief requesting that we use the outline they presented regarding bringing in new department members, Motion was made to approve the outline by Comm. Faracco, seconded by Comm. Chiofalo, with all in favor.

Letter received noting Pete Peluso has been re-qualified on 3-6-1, Motion to approve made by Comm. Alper, seconded by Comm. Chiofalo, with all in favor.

Letter received from East Islip Fire District requesting that their Junior Drill Team use our facilities during the summer months of 2013 for their practice, Motion to approve was made by Comm. Alper, seconded by Comm. Schmidt, with all in favor.

Letter received noting Harry Allen has resigned in good standing effective January 1, 2013, and has returned all Department and District issued gear, equipment and uniforms, Motion to approve was made by Comm. Chiofalo, seconded by Comm. Schmidt, with all in favor.

Received Monthly Driver Report: Month of December on 3-6-1, 3-6-5, and 3-6-6. Month of January on 3-6-2, 3-6-4, and 3-6-6, and first part of Month February on 3-6-4.

BOFC request a roster of members on a monthly basis from Chief's.

Reported missing pulse oxy. Chief to follow up with report.

Aflac a letter to be sent about reimbursement for the members affected.

Rob Shannon introduced new hire Kerri Paletia. She was given PO for physical.

TIPS Class: All members get certified policy was given to Chief to review.

Motion was made to adopt the TIPS policy by Comm. Alper, seconded by Comm. Schmidt, with all in favor.

3-6-2 radio needs to be replaced.

New uniforms: 1 per company for class A and alterations. Measurements will be Wednesday 5:30 pm to 7:30 pm.

Chief Cuoco

FASNY trip went well.

Installation Dinner Saturday June 8, 2013 7pm to 12pm at Lombardi's on the Sound in Port Jeff. \$110.00 per person minimum of 150 people \$16,500.00 Band/DJ \$ 4,500.00 and Buses approx. \$5,000.00, Motion to approve was made by Comm. Faracco, seconded by Comm. Chiofalo, with all in favor.

Dept Physicals will be on April 6th and 7th. Blocking off Meeting Room April 5th thru 7th. Second dates are to follow.

Chief Cuoco thanked the BOFC and Perry Rocco for their help with the snowstorm.

Chief Cuocco will be out of District February 14th thru 16th. Chief Quagliara will be in charge.

Chief's will be taking charge of the room with District Equipment, and responsible for inventory, and all members must be accompanied by a Chief to enter the room. Chief's key fobs will have access. Motion to approve was made by Comm. Faracco, seconded by Comm. Alper, with all in favor.

Discussion on the retirement of our Chaplin.

EMS Coordinators:

EMS Coordinators will take care of QA/QI, EMT Clearing, Driving Clearing, Inventory and Ordering, Motion to approve was made by Comm. Chiofalo, seconded By Comm. Schmidt with 4 in favor and Comm. Faracco opposed.

Motion was made to approve the purchase of an iPhone for Chief Cuoco, by Comm. Schmidt, seconded by Comm. Alper, with all in favor.

Info to Dispatch call should be Full Crew, Driver Needed, EMT Needed.

Chiefs are meeting with Exchange on February 18th to discuss ALS.

Letter written to Civil Service for extended shift hours.

Request for uniform shirts and jackets.

Motion to purchase (3) three season jackets (1) XXXL (1) XXL (1) XL from Elite Uniform was made by Comm. Chiofalo, seconded by Comm. Faracco, with all in favor. To match jackets ordered in 2012.

Will be making an area for Responders in basement.

Motion to increase EMT's wages from \$12.00 to \$14.00 effective next pay period was made by Comm. Schmidt, seconded by Comm. Chiofalo, with all in favor.

Responder Charger for Radio Charger.

\$295 pp EMD Training	24 hrs
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\$295 pp EFD Training	24 hrs
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Five day class

Commissioners:

Commissioner Alper

New Chief Vehicle is in and being shipped to Proliner this week.

Motion to promote Perry Rocco to Maintenance Supervisor to oversee dispatchers and daily cleaning of building was made by Comm. Alper, seconded by Comm. Schmidt, with all in favor.

Motion to approve revised daily worksheets for dispatchers was made by Comm. Alper, seconded by Comm. Chiofalo, with all in favor.

Commissioner Chiofalo

Working with ISO.

Motion to purchase 5000 feet of purple phone line at the purchase price of \$580.31 including shipping was made by Comm. Chiofalo, seconded by Comm. Alper, with all in favor.

Motion to adjourn was made by Comm. Chiofalo, seconded by Comm. Schmidt, with all in favor.

Respectfully Submitted

Penny Cascio
District Secretary