

**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS
ISLIP TERRACE FIRE DISTRICT**

May 20, 2013

A regular meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on May 20, 2013 and called to order by Chairman Hollborn at 7:27 pm at 264 Beaverdam Road Islip Terrace with the following present:

Chairman	Rick Hollborn
Vice Chairman	Larry Alper
Commissioner	John Faracco
Commissioner	Bob Schmidt
District Secretary	Penny Cascio
Treasurer	Lisa Garraway

In Attendance: District Lawyer Bill Glass

Pledge to the Flag.

Moment of silence was led by Chairman Hollborn.

Motion made to approve previous meeting minutes of May 6, 2013, was made by Comm. Alper, and seconded by Comm. Faracco, with all in favor.

Motion made by Comm. Alper seconded by Comm. Schmidt to make Maintenance Supervisor Perry Rocco position salary not hourly. Yearly salary will be \$66,000.00, with all in favor.

Treasurer's Report:

As per auditing accountants Cullen & Danowski the adjusting journal entries for 2012 are as follows:

\$77,000 to be transferred from Fire Protection to Equipment and Capital outlay. \$25,700 to be transferred from Service Award Program line item to the following line items: \$13,500 to Workers Compensation, \$1,200 Life Insurance and \$11,000 Health Insurance. Motion to approve the above noted adjustments made by Comm. Alper, seconded by Comm. Schmidt, with all

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in favor.

Motion to approve Treasurers report was made by Comm. Schmidt, seconded by Comm. Faracco, with all in favor.

Correspondence:

Received from Chief PCR's for March and April 2013.

Received notice from Workers Compensation Board , decisions on fire related injuries to firefighters Walter Redwood date of injury May 16, 2009, case closing on June 3,2013 and on Louis Barbato's date of injury August 16, 2012, case closing on June 17, 2013.

Firefighter Brian Jackson line of duty injury, while on an ambulance call on May 13, 2013 and is currently on medical leave.

Letter given to Employee's Tate Reilly and Jonathan Shultz notifying that they have used all sick, personnel and vacation time for the year 2013.

Receive notice regarding Louis Barbato law suit.

Received letter from Joseph Carpinelli requesting a raise in his hourly rate. Motion by Comm.Schmidt, seconded by Comm. Alper to turn over the letter to the Employee Committee to review and make recommendations to the Board, with all in favor.

Letter received from Asst. Superintendent Carl Fraser of East Islip School District to consider donating the surplus 2006 Chevy Tahoe to the school district.

Letter received from Comm. Chiofalo requesting the BOFC to consider the school district.

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Letter received from Comm. of the Volunteer West Stockholm to consider donating the surplus 2006 Chevy Tahoe to the Volunteer Fire Department.

Motion by Comm. Alper, seconded by Comm. Faracco to donate 2006 Chevy Tahoe to West Stockholm Volunteer, Comm. Schmidt abstained, Comm. Hollborn approved. 3 approve 1 abstained, Motion carries the 2006 Chevy Tahoe will be donated to Volunteer Fire Department West Stockholm.

Discussion on Generator Maintenance, Comm Hollborn will compare rates on companies that could provide service and discuss at next business meeting to see if the District should enter into a contract with one.

Motion to approve the employment of the following EMT's Mike Nelson, Joe Alvarado, Ed Reynolds, Brian Letoutneau, Maria Neopolitano and Lenny Schnall, which the Board met on April 8, 2013, was made by Comm.Alper, seconded by Comm. Schmidt, with all in favor.

Committee Reports:

Comm. Schmidt

Discussion on new phone system.

Motion to increase our new phone system upgrade cost by \$3,161.26, was made by Comm. Schmidt, seconded by Comm. Alper, approved by Comm. Hollborn, opposed by Comm. Faracco. 3 approved, 1 opposed, motion carried.

Tentative start date for phone upgrade is June 24, 2013.

Comm. Schmidt is looking into Light Path for telephone connections.

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Comm. Faracco

Comm. Faracco will be meeting with EMT supervisors Rob Shannon and Scott Crosby to resolve scheduling issue's and employee's paperwork.

Comm. Alper

Discussion on Construction Drawings.

May 22, 2013 Architect, MEP (mechanical electric plumping) engineer and Construction Manager will do a walk thru.

Vacation Policy for full time employees is being reviewed and will be discussed at the next Business Meeting.

After reviewing the part-time dispatcher's policy on holidays they are to receive time and a half for hours worked.

Lighting for the track will be included in the new site plans for the construction projection.

Comm. Hollborn

Motion to approve the increase of four dollars per person for Installation Dinner for all inclusive at total cost of \$114.00 per person with minimum of 150 people was made by Comm. Alper, seconded by Comm.Schmidt, with Comm. Faracco abstained, Comm. Hollborn approved. 3 approved 1 abstained motion carried.

Comm. Hollborn will have contract with Lombardi's on the Sound revised.

Uniform cleaning will be done by Joy Cleaners.

Received list of Department Vendors from Chief Cuoco.

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Comm. Faracco will meet with vendors and go over billing process.
At this time Department will not be using Costco or Restaurant Depot.

Chief Cuoco will receive a PO with a dollar value for the Memorial Day Parade from the BOFC.

At 9:13pm the BOFC went into Executive Session.
At 9:32 pm the BOFC were out of Executive Session.

Motion to Adjourn at 9:32 pm was made by Comm. Schmidt, seconded by Comm. Alper, with all in favor.

Respectfully submitted,

Penny Cascio
District Secretary