

**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS  
ISLIP TERRACE FIRE DISTRICT**

**July 8, 2013**

A regular meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on July 8, 2013 and called to order by Chairman Hollborn at 7:00 pm at 264 Beaverdam Road Islip Terrace with the following present:

Chairman	Rick Hollborn
Vice Chairman	Larry Alper
Commissioner	John Faracco
Commissioner	Bob Schmidt
District Secretary	Penny Cascio
District Treasurer	Lisa Garraway
2 <sup>nd</sup> Asst Chief	Tom Quagliara

Pledge to the Flag.

Moment of silence was led by Chairman Hollborn.

Motion made to approve previous meeting minutes of June 25, 2013, was made by Comm. Schmidt, and seconded by Comm. Alper, Comm. Faracco abstained, Comm. Hollborn approved, and Motion carried 3 to 1.

Treasurer Reconciliations for all Accounts as of June 30, 2013 have been submitted reviewed and approved by BOFC.

Letter received Anton Nadvornik Sr. has completed the Youth Protection Training. Motion to approve was made by Comm. Schmidt, seconded by Comm. Faracco, with all in favor.

2<sup>nd</sup> Asst. Chief Quagliara verified that the budget was sufficient enough to purchase gear for upcoming members this year (2013). Letter requesting a white chief turnout coat be purchased for newly appointed Chief Norton, Motion to approve was made by, Comm. Alper, seconded by , Comm. Schmidt, opposed by Comm. Faracco, approve Comm. Hollborn, Motion carried 3 to 1.

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2<sup>nd</sup> Asst. Chief Quagliara:

2<sup>nd</sup> Asst. Chief Quagliara submitted to BOFC, Chiefs Check List, in response to a letter give to Chief's in May on Fire Fighter Training. Chief's need to follow up with dates when members take medical or sick leave.

Received May and June Truck logs.

PCR reports have not been received for June 2013.

2<sup>nd</sup> Asst. Chief Quagliara request Robert Henke's records, for a potential return to membership.

Gary Miller has requested room rental re-imbursement for March 16, 2013 party. Re-imbursement pending receipt of signed voucher.

Comm. Schmidt requested 2<sup>nd</sup> Asst. Chief Quagliara to have overhead above Station 2 cleaned by August 12, 2013. If this cannot be accomplished BOFC will have it done.

BOFC requested 2<sup>nd</sup> Asst. Chief Quagliara to remind members, Joy Cleaners is for cleaning only not alterations.

Comm. Alper inquired about RAD 57; 2<sup>nd</sup> Asst. Chief Quagliara advised that Rescue Officer put it into service with on line in service on website.

Comm. Alper directed 2<sup>nd</sup> Asst. Chief Quagliara to place equipment purchased for the department in to service in a timelier manner.

Turnout gear not cleaned directed 2<sup>nd</sup> Asst. Chief Quagliara to remove gear that has not been cleaned and advise member.

Discussion on FF John Wannermeyer with 2<sup>nd</sup> Asst. Chief Quagliara.

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Comm. Faracco advised the 2<sup>nd</sup> Asst. Chief Quagliara that we will be purchasing LED signs for Head Quarters and Sub-Station.

Comm. Faracco discussed the possible purchase of a Brush Truck for 2014 Budget.

BOFC advised 2<sup>nd</sup> Asst. Chief Quagliara to prepare their 2014 budget and submit to the BOFC no later than Friday August 9, 2013; for the BOFC to review at the August 12, 2013 Chief Meeting.

Comm. Alper: Effective Wednesday July 10, 2013 all vehicles using gasoline will fuel up at Gulf on Carlton Ave. Islip Terrace.

All other gas cards will be collected/turned in by July 9, 2013 to Perry Rocco.

#### Committee Reports:

Motion to purchase 3 new LED Display signs for Headquarters and Sub-Station according to specifications at the cost of \$27,090.00 was made by Comm. Faracco, seconded by Comm. Alper, with all in favor.

Motion to purchase color laser printer to replace black and white to improve readability of documents as needed for the District, not to exceed \$500.00 was made by Comm. Schmidt, seconded by Comm. Faracco, with all in favor.

Building; new addition drawings have been submitted to Town.

Medical Director Verification letter sent to Dr. Milligan for signature.

Motion by Comm. Alper, seconded by Comm. Faracco to change District Treasurer to a salary of \$625.00 weekly instead of hourly rate for the balance of the year value remains the same since time worked includes time while not at Fire Headquarters, with all in favor.

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Motion to approve final purchases to finish EMT office not to exceed \$1,000.00, was made by Comm. Alper, seconded by Comm. Faracco, with all in favor.

Comm. Alper reported on Civil Service the standing on current employees.

Discussion on Infrastructure Solutions.

Installation of New Phone system will be on Wednesday and Thursday of this week.

Received Independent Financial Auditor Statement for 2012 from Cullen & Danowski.

Motion to approve the purchase of electric gate opener for the back parking area not to exceed \$1,200.00, was made by Comm. Schmidt, seconded by Comm. Alper, with all in favor.

Motion to adjourn meeting at 9:00 pm, was made by Comm. Alper, seconded by, Comm. Schmidt, with all in favor.

Respectfully submitted,

Penny Cascio  
District Secretary