

**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS  
ISLIP TERRACE FIRE DISTRICT**

**August 12, 2013**

A regular meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on August 12, 2013 and called to order by Chairman Hollborn at 7:00 pm at 264 Beaverdam Road Islip Terrace with the following present:

Chairman	Rick Hollborn
Vice Chairman	Larry Alper
Commissioner	John Faracco
Commissioner	Bob Schmidt
District Secretary	Penny Cascio
District Treasurer	Lisa Garraway
Chief	Frank Cuoco
1 <sup>st</sup> Asst Chief	Bill Norton
2 <sup>nd</sup> Asst Chief	Tom Quagliara

Pledge to the Flag.

Moment of silence was led by Chairman Hollborn.

Motion made to approve previous meeting minutes of July 24, 2013, by Comm. Schmidt, and seconded by Comm. Alper, with all in favor.

Correspondence:

Received July 2013 PCR's from Chief Cuoco.

Letter received Ken LaPenna is on medical leave for a non-line of duty injury as of July 25, 2013.

Letter received for July 9, 2013 hazmat training refresher course, with attendance sheet to update Chief's manual.

Information received on updated East Islip School District emergency contact listing.

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Motion to purchase 15 Morning Pride suspenders as requested by the Chief, was made by Comm. Schmidt, and seconded by Comm. Alper, with all in favor.

Motion to purchase the cleaning supplies for the department truck cleanups on September 6<sup>th</sup> and 7<sup>th</sup> as requested by the Chief was made by Comm. Schmidt, and seconded by Comm. Alper, with all in favor.

Letter requesting PO's for the following members for Department Physical's and who are also on medical suspension until cleared by Department Physician, Anthony Chiofalo, Greg Chiofalo , James Fetherston, James Hood, John Koenigsdorf , David Lagudi, Matthew Mason, Anton Nadvornik, Thomas Quagliara Jr., Peter Spina III, and William Taylor .

Follow-up to Department Physical's, the following members have been medically cleared and returned to active duty as of August 5, 2013, James Fetherston, Pete Spina III, Thomas Qualiara Jr., and Anton Nadvornik.

Motion to purchase 30 Majestic firefighting hoods at the cost of \$1,109.70, as requested by the Chief, was made by Comm. Schmidt, and seconded by Comm. Alper, with all in favor.

Motion to purchase uniform equipment, 25 tie clips, 5 belts, white gloves large and medium, and 5 Class B shirts 2 large, 2 1X, 1 medium as requested by the Chief, was made by Comm. Schmidt, and seconded by Comm. Alper, with all in favor.

Motion to purchase 30 pairs of extrication gloves, 5 medium, 15 large, and 10 Xtra large as requested by the Chief, was made by Comm. Schmidt, and seconded by Comm. Alper, with all in favor.

Letter received regarding member Steve Affelt Sr. prescription glasses that were damaged while on a call. Motion by Comm. Alper, and seconded by Comm. Schmidt, to turn this matter over to the District Insurance Company, with all in favor.

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Motion by Comm. Schmidt, and seconded by Comm. Larry, to reimburse the Department, \$400.00 for the August Department Meeting, with all in favor.

Letter received FF Lou Barbato has re-qualified on 3-6-2, Motion to approve was made by Comm. Alper, and seconded by Comm. Schmidt, with all in favor.

Letter received from Chief Cuoco, notifying the BOFC he will be on vacation August 23 until September 2, 2013. Chief Norton will be in charge of the department in his absence.

Letter requesting Rescue Gear for members, Vinny Plotino, Ann Warnecke, and Sean Brady active members who need PPE gear, Motion to purchase gear was made by, Comm. Alper, and seconded by Comm. Schmidt, with all in favor.

Truck logs for July 2013 were received.

Letter requesting PO voucher to be issued in the amount of \$300.00 for members to attend the Jolt Tournament on September 26, 2013, Motion to approve was made by, Comm. Alper, and seconded by Comm. Schmidt, with all in favor.

Letter requesting the purchase of uniform shirts for the Jr. Firefighting at the cost of \$232.00, Motion to approve was made by, Comm. Schmidt, and seconded by Comm. Alper, with all in favor.

Received Department Budget for 2014.

Letter received noting FF Bill Acquavita has been placed on line of duty medical leave as of July 9, 2013, Motion to approve was made by Comm. Schmidt, and seconded by Comm. Alper, with all in favor.

Letter received for department's updated mutual aid policy, Motion to approve was made by Comm. Schmidt, and seconded by Comm. Alper, with all in favor.

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Letter received noting Jr. FF Kyle Lorper was injured on 7/28/13 line of duty. Has received medical treatment.

Letter received requesting the following equipment 6 pager/radio batteries and 5 safety handlights cost not to exceed \$500.00; Motion to approve purchase was made by, Comm. Alper, and seconded by Comm. Schmidt, with all in favor.

Letter received on Departments Hazardous Materials Response and Bloodborne Pathogens Training Policy.

Chief Cuoco:

Request that District Maps be update. Request to go into 2014 Budget Meetings.

Working with Perry Rocco on request made from NYS Labor Department. Records submitted as requested

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Submitted 2014 Budget paperwork.

Working with Perry Rocco on CO gas meters.

Discussion on John Wannermeyer.

Chief Norton:

Request for paid rescue EMT cards for file.

Rob Shannon is no longer employed with the District. Rob had completed RAD 57 training with 3 paid employees.

Confirmed Dr. Milligan is the District medical director.

Chief Norton had discussion about Narcan training. Also advised Board the Scott Crosby has trained Kerri Paoletti and Clemente Ragazzini in Narcan.

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Motion by Comm. Alper, and seconded by Comm. Schmidt approving a Resolution on mandating OSHA Training for Hazmat Awareness for EMS providers, Hazmat Operations for Fire Fighters, Blood Borne Pathogen Training, Sexual Harassment and Violence in Work Place Training, with all in favor.

District Secretary will be syncing Department member files with District files.

Motion to approve engraving of pagers at cost of \$360.00. was made by Comm. Faracco, and seconded by Comm. Schmidt, with all in favor.

Motion by Comm. Faracco, and seconded by Comm. Alper to reimburse FF Tom Connors in the amount of \$3,628.85 for is trip to Baltimore Convention Training, with all in favor.

There will be a Budget Meeting on August 19, 2013 at 7:30 pm.

Commissioner Alper:

New Building project is progressing.

Comm. Alper will be doing inventory with Perry Rocco on expired fire equipment.

Motion was made to amend previous motion by Comm. Alper, and seconded by Comm. Faracco to increase from \$750.00 to \$1,000.00 for District Uniforms, with all in favor.

Motion was made by Comm. Schmidt, and seconded by Comm. Alper to switch our telephone / internet from Optium to Verizon Fios, with all in favor.

Discussion held regarding District vendor Firematic Supply.

Motion to adjourn at 8:35 pm was made by, Comm. Schmidt, and seconded by Comm. Faracco, with all in favor.

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Respectfully submitted,

Penny Cascio  
District Secretary

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