

**MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS
ISLIP TERRACE FIRE DISTRICT**

December 9, 2013

A regular meeting of the Board of Fire Commissioners of the Islip Terrace Fire District was held on December 9, 2013 and called to order by Chairman Hollborn at 7:04 pm at 264 Beaverdam Road Islip Terrace with the following present:

Chairman	Rick Hollborn
Vice Chairman	Larry Alper
Commissioner	John Faracco
Commissioner	Tony Chiofalo
Commissioner	Bob Schmidt
District Secretary	Penny Cascio
District Treasurer	Lisa Garraway
Maintenance Supervisor	Perry Rocco
Chief	Frank Cuoco
1 st Assistant	Bill Norton
2 nd Assistant	Tom Quagliara

Pledge to the Flag.

Moment of silence was led by Chairman Hollborn.

Motion to approve the minutes from previous meeting November 25, 2013, was made by Comm. Faracco, and seconded by Comm. Alper, with all in favor.

Correspondence:

Letter received regarding William Acquavita. Discussion followed.

December 9, 2013

Received results of the department elections for the 2014 year as follows:

Chief: Frank Cuoco

1st Asst. Chief: William Norton

2nd Asst. Chief: Thomas M. Quagliara

Secretary: Sean Brady

Treasurer: Laurie Rocco

Received letter concerning Matt Mason. BOFC will give to District Attorney.

Letter received regarding FF Matt Coffey, he has returned all his gear.

Request for renewal of Fire Engineering, Motion to approve renewal at \$142.00 for 48 issues was made by Comm. Schmidt, and seconded by Comm. Alper, with all in favor.

Motion to purchases 10 batteries for Thermal Imaging Cameras, was made by Comm. Alper, and seconded by Comm. Schmidt, with all in favor.

Letter received FF Nick Guinta has completed his probationary training and has requested Engine Co. 1.

Letter requesting use of Head Quarters for the Islip Town Firefighter's Museum Committee would like to have meeting on May, 14, 2014 at 7:30 pm. Motion to approve was made by, Comm. Schmidt, and seconded by Comm. Faracco, with all in favor.

Notice that all department vehicles including support units will be in our district performing community services (Operation Santa) on December 21, 2013.

Request for departments NFPA annual membership renewal for \$165.00, Motion to approve was made by Comm. Schmidt, and seconded by Comm. Faracco, with all in favor.

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Letter received regarding missing Hand-lights for 3-6-5, two (2) hand-lights are missing and a police report was made. This was reported by FF Tom Quagliara Jr.

Letter received FF Mat Arthurs has completed his probationary training and has requested Engine Co. 2.

Letter received FF Steven Loreface has completed his probationary training and has requested Engine Co. 1.

Letter received on FF John Mendoza has been place on non-line of duty medical as of December 2, 2013.

Received from Chief, Service Awards Report and Department Points.

Chief Cuoco:

Gave Pipe Band voucher to be sent by District Office to be paid.

Thanked the BOFC for the use of trailer for Christmas parades.

Clarified that a member on any time of leave may come in to the firehouse as a guest of an active member.

Department Holiday Party will be December 14, 2013 at 7:00pm. Exchange and East Islip FF will be on Duty from 6:00 pm to 6:00 am.

Discussion on FF Gear. Any member on any time of leave will have their gear pulled from racks and stored downstairs until they return.

Department has re-issued 5 sets of gear. Department needs to get Frank Loud to come in and do name changes on gear.

Department is in process of getting Identification tags.

Gear and Deus equipment need to be inspected on a monthly basis and entered into Red Alert.

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Chief requested PO's for 3 new members Elizabeth Brickman, Elizabeth McGovern and Anthony Merlino.

Chief Cuoco expressed their thanks to District Secretary Penny Cascio for her help and support given this year.

Chief Cuoco wished the BOFC a Merry Christmas and a Happy and Health New Year.

Chief Norton:

Received all the paperwork for FDCI 2014.

Wished all a Happy and Healthy Holiday and Year.

Comm. Faracco discussed Rescue Quads.

Request from a film company to use our Fire House for a interview, Comm. Schmidt will contact them in regards to this.

Requested time off for Perry Rocco Dec. 26 and 27th was approved.
Requested time off for James Grimes Dec. 27th was approved.

New LED sign is in at Sub-Station.

Motion to purchase IP Camera for the Sub-Station sign from Infrastructure at \$896.15 was made by Comm. Schmidt and seconded by Comm. Farraco, with all in favor.

Motion to purchase a computer from Infrastructure at \$1,500.00 to be used as a Utilities computer in the radio room was made by Comm. Hollborn seconded by Comm. Schmidt, with all in favor.

Motion to purchase medical supplies from Medical Warehouse at \$1509.53, was made by Comm. Schmidt, and seconded by Comm. Alper, with all in favor.

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Received letter from McNeil & Company regarding Robert Shannon claim.

Motion to purchase diesel fuel from Romeo Fuel at 13 cents over rack price was made by Comm. Alper, and seconded by Comm. Faracco, with all in favor.

Motion to purchase t-shirts for EMT's not to exceed \$500.00, was made by Comm. Faracco, and seconded by Comm. Schmidt, with all in favor.

Comm. Farraco:

Received pictures of new chassis for the Brush Truck.

January would like to go out and look into New Pumper truck.

Comm. Farraco expressed what a pleasure it had been to work with Comm. Hollborn.

Comm. Alper:

New addition Bid can be picked up at Tom Blore office as of Dec. 16th and opening will be Dec. 30th at HQ.

Discussion on Coastal Fire.

Motion to approve the detailing of District Vehicle for \$150.00, was made by Comm. Alper and seconded by Comm. Faracco, with all in favor.

Motion for Longevity to be as followed 1.5 % Base Pay for Full time employees after 1 full year. Part time employees 1.5% base pay after 10 full years, was made by Comm. Alper, and seconded by Comm. Faracco, with all in favor.

Motion to do payroll one day earlier for Holiday was made by Comm. Faracco, and seconded by Comm. Schmidt, with all in favor.

December 9, 2013

Vehicle 3-6-17 was damaged in parking lot. Perry Rocco to get repairs not to exceed \$500.00. Accident report was filed with Cochrane Ins.

Motion to amend October 14, 2013 minutes to pay Election Official for 2013 Fire District Commissioner election at \$20.00 per hr. instead of \$12.00 per hr. Total cost of \$120.00., was made by Comm. Farraco, and seconded by Comm. Schmidt, opposed by Comm. Chiofalo, opposed by Comm. Alper approved by, Comm. Hollborn, motion passed.

Motion to adjourn at 9:10 pm was made by Comm. Farraco and seconded by Comm. Alper, with all in favor.

Respectfully Submitted:

Penny Cascio
District Secretary

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